





- Lauren Fancher: Director, GALILEO Support Services, USG Board of Regents
- Jeff Gallant: Program Manager, Affordable Learning Georgia, USG Board of Regents
  - Ongoing point of contact for SLA and reporting questions
  - Feel free to ask me about open licenses, copyright, OER, etc.
- German Vargas and Victor Vega: Project Leads, Open Mathematics in Action
  - Ongoing points of contact for coordination, implementation assistance, subject matter-related topics, monthly meetings

assistance, subject matter-related topics, monthly meeting Please call on us for help even if you are not sure which person is the correct person. We will find the best possible person to help you if we cannot.

#### **Communications**



- Funding is not a direct stipend to the participants it is an allocation to the institution.
- Allocated to the institution to cover the participant's time (salary/release time/overload/replacement coverage), project expenses including related department needs, and travel expenses (up to \$800 is specifically designated for two or more to attend the required in-person kickoff meeting).
- Your institution will be responsible for fund disbursement, including travel and expense reimbursement. Funds are provided through State Appropriations and therefore institutions spending project money must ensure compliance with State, BOR and institutional policies and procedures.

**Funding** 

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- · Gives maximum flexibility to the institution and the participants in terms of what types of skills are needed, amount of compensation vs. replacement of teaching load, and timing in terms of semesters of preparatory work vs. semesters of adoption.
- · Funding will be released to the sponsoring institutional office in two parts: 50% on return of the USG-drafted Service Level Agreement (SLA) with the original project description serving as the statement of work, and 50% on submission of the final report.

## **Funding**



- · The participant should coordinate as necessary with their departments and institutional sponsors to determine how to handle the distribution, including amounts, release time/overload/salary/replacement as well as semester(s).
- · These awards are essentially special allocations of state funds for the adoption, adaptation, and creation of affordable learning resources. These grants are not the same as federal grants where indirect costs are considered a part of the grant costs. Direct costs, such as salaries, fringes, supplies are fine.

# **Funding**



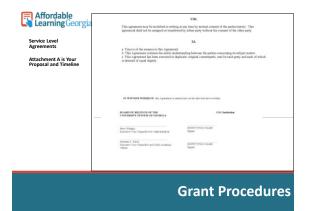
- Pending signatures at USG
  - Will be sent to participant as indicated in confirmation form with instructions:
    - lbe sent to participant as indicated in confirmation form with instructions: Acquire signatures as required by your institution if there is a designated signature authority) as well as your department/unit sponsor (who submitted your letter of support, where funds will be sent)

      You will need to coordinate with your business office (our experience has demonstrated this in the previous rounds. It seems like on most, if not all campuses, invoices must be issued by the business office. If you have a grants office you may need to coordinate through them with the business office. We recommend that you try to find out what contacts you need to inform about your award and what processes need to happen during this time in which the SLA's are still pending; this will facilitate things down the road.
  - Return to USG with an invoice in the amount shown on the SLA, with directions on department/unit where payment is to be sent

    On receipt by USG, 50% of funds will be disbursed
- Remaining 50% on receipt of final report

**Grant Procedures** 

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	Grant Procedures	5





## **Deadlines for Semester/Final Status Reports:**

Summer 2016: August 12, 2016 (Semester) Fall 2016: December 23, 2016 (Semester) Spring 2017: May 26, 2017 (Final)

## **Grant Procedures**



## **Semester Status Report**

- Report is an online form
- Multiple-choice & short paragraph questions
- Focused on project being on track for implementation in your final semester



**Grant Procedures** 



#### **Final Report**

- Word Document with narrative section
  - Includes a syllabus with links with created materials / adopted materials links within the timeline presented for the course in the syllabus (week one, week two, etc)
  - Highlights from qualitative and quantitative measures
     Will be shared with public
- · File with all qualitative/quantitative data
  - Includes measures of impact on student success / RPG
  - Qualitative measures, surveys, interviews
     Will not be shared with public
- High-Resolution photograph of your class for the project gallery

  - At least 800x600 pixels (width x height)
     Most smartphones take photos at a larger size than this
  - Will be shared with public



**Grant Procedures** 



#### **Planning Your Measures**

Drs. Vargas and Vega will coordinate and be points of contact for qual/quant measures

Need to plan and consider:

- How to capture/collect data that shows impact on student performance
- How to capture/collect anecdotal evidence from students about their experience and satisfaction with the materials
- Summative/Formative measures for assessment and improvement

**Grant Procedures** 



#### Implementation Processes are:

- · Course and syllabus instructional design/redesign necessary for the transformation.
- All activities prior to final semester of instruction expected from participants, including submitting newly-created materials to be shared in the GALILEO Open Learning Materials repository.

**Implementation Processes** 

Affordable Learning Georgia



Questions?
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